



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A Govt. of West Bengal Enterprise)
PASCHIM BARDHAMAN REGIONAL OFFICE
Admin Building, Kalyanpur Housing Estate, Asansol, Dist.:Paschim Bardhaman -
713305

e-mail : rm.paschimbardwan@wbasedcl.in

Memo No. RM/PBDN/e-Tender/402.

Dt: 28/05/25.

NOTICE INVITING e-TENDER

SUBJECT: "Construction of Aluminium partition along with Restructuring of Cubicles and Partitions for installation of AC at Paschim Bardhaman Regional Office, WBSEDCL."

The Regional Manager, Paschim Bardhaman Regional Office, WBSEDCL invites e-Tender only from the bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully completed a) Three similar works costing not less than the amount equal to 40 % of the estimated cost Or, b) Two similar works costing not less than the amount equal to 50 % of the estimated cost Or, c) One similar work costing not less than the amount equal to 80 % of the estimated cost during last 7 (seven) years.

Sl. No.	NIT NO.	Name of the Work	Estimated Amount (Rs)	Earnest Money (Rs)	Period of Completion	Name & address of the Concerned Office
01.	RM/ PBDN/ CIVIL/NIT/ 2025-26/ 02 Dtd. 28.05.2025	Construction of Aluminium partition along with Restructuring of Cubicles and Partitions for installation of AC at Paschim Bardhaman Regional Office, WBSEDCL.	1,58,073/- (Rupees One Lakh Fifty Eight Thousand and Seventy Three Only)	3,200/- (Rupees Three Thousand & Two Hundred Only)	01 Month	Paschim Bardhaman Regional Office, Admin Building, Kalyanpur Housing Estate, Asansol, Dist.:Paschim Bardhaman - 713305

In the event of e-filling intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of earnest money may be remitted online as illustrated below. The original BG against Earnest Money (In case EMD submitted in form of BG) should be submitted physically at Paschim Bardhaman Regional Office, WBSEDCL, Admin Building, Kalyanpur Housing Estate, Asansol, and Paschim Bardhaman 713305 in sealed cover.

- Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbtenders.gov.in>.

Page 1 of 09 [NIT No. : RM/ PBDN/ CIVIL/ NIT/ 2025-26/02 Dt. 28.05.2025]
Registered Office: "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-91
Corporate Identity Number : U40109WB2007SGC113473
Website : www.wbasedcl.in
WBSEDCL

2. Technical Document and Financial Bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No.-08
3. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.
4. Eligibility criteria for participation in the tender:
 - 4.1. Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully completed a) **Three similar works costing not less than the amount equal to 40 % of the estimated cost Or, b) Two similar works costing not less than the amount equal to 50 % of the estimated cost Or, c) One similar works costing not less than the amount equal to 80 % of the estimated cost during last 7 (seven) years.**
 - 4.2. All intending Bidders are required to produce valid copies of GST registration No., GSTIN, HSN Code & SAC Code, Professional Tax (PT) receipt challan along with PAN Card / IT return as well as EPF & certificate of compliance of statutory obligations (to be documented through e-filing).
5. No mobilization / secured advance will be allowed.
6. The contractor shall be solely responsible for IT and all other taxes, duties, levies, license fees, all types of Statutory Govt. obligation including Royalty and Cess according to The Building and Other Construction Workers' Welfare Cess Act, 1996 etc. incurred until completion of the total work and handed over to the Employer. Bid price shall be firm and inclusive of all such costs and no claim on this behalf will be entertained by the owner. SAC and HSN as applicable in GST should be considered by the bidder. GST will be admissible as per prevailing rates and rules in force.
7. Bids shall remain valid for a period not less than 180 (One hundred eighty) days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

8. **Date & Time schedule:-**

A.	Date of uploading of NIT & other Documents (Publishing Date)	05.06.2025 at 10:00 hrs
B.	Documents download start date (Online)	05.06.2025 at 10:00 hrs
C.	Pre Bid Meeting (at Paschim bardhaman Regional Office)	09.06.2025 at 11:00 hrs
D.	Bid submission starting date (Online)	10.06.2025 from 10:00 hrs
E.	Bid submission closing date (Online)	20.06.2025 up to 17:00 hrs
F.	Date of submission of EMD (Online)	20.06.2025 up to 17:00 hrs
G.	Date of submission of BG (Physical copy) (For bidders, who want to submit EMD in form of BG)	20.06.2025 up to 17:00 hrs
H.	Techno-commercial bid opening date	23.06.2025 at 12:30 hrs
I.	Techno-commercially qualified bidders' list uploading date	To be notified later
J.	Price bid opening date	To be notified later

9. **Earnest Money / Bid Guarantee:** Earnest Money Deposit amounting to Rs. 3,200/- (Rupees Three Thousand & Two Hundred Only), shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. is stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBS&EDCL as per norms. Further details in respect of online payment as well as refund of EMD are provided within the EMD clause (Section-A, Instruction to Bidders, Clause 4,5&6 of this NIT). This is in accordance to the O.O No.: 1994, dated 19.05.2021 and O.O No.: 1997, dated 14.06.2021 of the Director (HR), WBS&EDCL.

10. No interest shall be payable by WBS&EDCL on the above Bid guarantee.

11. **Security Deposit and Defect Liability Period :**

11.1. In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the Security Deposit. The successful Bidder who deposited Earnest Money @ **2% (Two percent)** of the amount put to the Tender, balance of necessary **10% (Ten percent)** Security Deposit shall be realised by recovering from the progressive bill @ **8% (Eight percent)** of the amount of each such bill. In all cases the amount of recovery of the Final Bill will be so adjusted as to make the total amount of Security Deposit equivalent to **10% (Ten percent)** to the value of work so executed and the Security Deposit Amount i.e. **10% of the Bill deducted will be payable only after successful completion of the Security Period (Defect Liability Period) i.e. 06 Months after completion date of the work.**

11.2. **Additional Performance Security when the bid rate is 80% or less of the estimate put to tender and no increase in scope of work of projects during execution phase:** All bids in the range of -20% to -80% of the estimated rate shall furnish an additional performance security in the format given in the annexure which shall be equal to 10% of the tender amount. The additional performance security shall be permitted in the form of a Bank Guarantee from any scheduled bank as per the enclosed format before the issuance of the order. Validity period of BG must be 02 years with a claim period of another 03 months.

12. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder's own expense.

13. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

14. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instruction to bidders' stated in Section - 'A' before tendering the bids.

15. Work Order & Payment of work will be dependent on availability of fund. Intending bidders may consider these criteria during submission of tender and quoting their rate through online.

16. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

17. The intending bidder is required to quote the rate (percentage above/below/at par) over the total estimated cost put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.
18. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
19. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If any such document is found incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favor of the bidder under any circumstances and action will be taken accordingly.
20. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
21. **Provision of GST shall be applicable as per norms and provisions of statutory deductions shall be applicable as per norms.**

INSTRUCTION TO BIDDERS

A. General guidance for e-Tendering

Instructions / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in> (the web portal). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC):

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Guideline to Bidder DSC is given as a USB e-Token.

3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. The bidder shall deposit the requisite earnest money through **online mode** only. Following payment options are available for online payment of EMD, for the intending bidders,

i. Net-banking through Payment Gateway.

ii. RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

iii. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

5. GENERAL INSTRUCTIONS FOR ONLINE PAYMENT:

i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

ii. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

iii. In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).

iv. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

6. REFUND OF EMD AMOUNT:

- i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- ii. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- iii. The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

7. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.

7.1.1. TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER:-

The bidder must have successfully completed similar nature of works during the last seven years subject to fulfillment of the following criteria:

- a) Three works costing not less than the amount equal to 40 % of the estimated cost or,
- b) Two works costing not less than the amount equal to 50 % of the estimated cost or,
- c) One work costing not less than the amount equal to 80 % of the estimated cost.

7.1.2 COMMERCIAL ELIGIBILITY CRITERIA OF THE BIDDER:-

- a) Average annual turnover during last three financial years (i.e. 2021-2022, 2022-23 and 2023-24) shall not be less the 30% of the estimated cost.
- b) Working capital in any of the two preceding years of bid submission (i.e. in financial year-2022-23 or 2023-24) shall not be less than 30% of the estimated cost.
- c) In case documents certifying credit facility from a scheduled Bank is submitted, the requirement given in clause no (b) shall be judged by adding available credit facility and working capital taken together
- d) Annual audited Financial Report for last three financial years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures (Form 3CA and form 3CB) for last five financial years (i.e. 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24).

7.1.3. OTHER STATUTORY REQUIREMENTS:-

The Bidder shall furnish the following documents

- a) EPF Registration Certificate along with Last month payment challan
- b) I.T Return for last three financial years & PAN Card.

Page 6 of 09 [NIT No. : RM/ PBDN/ CIVIL/ NIT/ 2025-26/02 Dt. 28.05.2025]
Registered Office: "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-91
Corporate Identity Number : U40109WB2007SGC113473
Website : www.wbseedcl.in
WBSEDCL

- c) GST Registration Certificate
- d) Current Professional Tax Payment Certificate / payment challan.
- e) ESI Registration Certificate along with Last month payment challan.
- f) Information regarding any past and current litigation with WBSEDCL /Govt. / PSU in which the bidder is involved the party's concerned and disputed amount.
- g) Performance Certificate as Prime Contractor for execution of similar nature of works for last 3 years and details of works in hand.
- h) Bank Solvency Certificate (Optional). Bank Solvency certificate dated before 1 year from last date of bid closure will be seen as Invalid and of no use for calculating the Working Capital. In case documents certifying credit facility from a scheduled bank is submitted, the requirement shall be judged by adding available credit facility and working capital taken together.

7.1.4. OTHER DOCUMENTS:-

Bank Guarantee towards earnest money (EMD) as prescribed in the NIT (For those bidders, who want to submit EMD in form of BG).

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED STATUTORY/ NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	<ul style="list-style-type: none"> a) PAN Card b) GST Registration Certificate c) Professional Tax Payment Certificate or payment challan for the financial year 2024-25 d) EPF Registration Certificate along with last month payment challan e) E.S.I Registration Certificate along with last month payment challan f) Performance Certificate as Prime Contractor for execution of similar nature of works for last 3 years and details of works in hand. g) Bank Solvency Certificate (Optional). Bank Solvency certificate dated before 1 year from last date of bid closure will be seen as Invalid and of no use for calculating the Working Capital. h) Information regarding any past and current litigation with WBSEDCL / WBSETCL /Govt. / PSU in which the bidder is involved the party's concerned and disputed amount
02.	Company	Company	<ul style="list-style-type: none"> a) Trade License in respect of the prospective Bidder,

	Detail(s)	Detail	Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License) Ltd Company (Incorporation certificate, Trade License), Co-operative Society (Society Registration copy, Trade License)
03.	Credentials	Credential	Documents of Credential (in the form of work completion certificate indicating Name of Work, Ordered Amount, Executed Amount, Date of Commencement and Completion of the work and detailed communication address of the contractor) Relevant documents related to Credentials-Work order and Schedule of Work. Please refer TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER under Cl. No. 7.1.1. of Section A
04.	Financial Information	Financial Information	a) Copy of IT returns for last 5 financial years (FY 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24). b) Annual Audited Financial Report for last 3 financial years (2021-22, 2022-23 and 2023-24 to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory. For whose Audits of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures (Form 3CA and Form 3CB) for last 5 financial years 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24 [Non-statutory documents] In case documents certifying credit facility from a scheduled bank is submitted, the requirement shall be judged by adding available credit facility and working capital taken together.
05.	Earnest Money	Earnest Money	Net banking through Payment Gateway/ Electronic Instrument (RTGS/NEFT) challans generated from the e-tendering portal/ Bank Guarantee.
06.	Tender Cost	Tender Cost	Exempted.

7.2 Opening of Technical proposal:

Technical proposals will be opened by the Regional Manager, WBSEDCL, Paschim Bardhaman Regional Office, Paschim Bardhaman and his authorized representative electronically from the web site stated using their Digital Signature Certificate (DSC).

- Intending tenderers may remain present if they so desire.
- Cover (folder) for Statutory Documents will be opened first (in case, EMD submitted in form of BG) and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- Summary list of technically qualified tenderers will be uploaded online.
- Pursuant to scrutiny & decision of the Department, the list of eligible tenderers will be uploaded in the web portal.

7.3 Financial proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate (Offering above / below / at par) online through Computer in the space marked for quoting rate in the BOQ.
Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Page 8 of 09 [NIT No. : RM/ PBDN/ CIVIL/ NIT/ 2025-26/02 Dt. 28.05.2025]
 Registered Office: "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-91
 Corporate Identity Number : U40109WB2007SGC113473
 Website : www.wbseedcl.in
WBSEDCL

8 Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the document like Completion Certificate and any other documents on demand of the department within a specified time frame or if any deviation is detected in the original copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.


9 Rejection of Bid:

The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the Award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

10 Award of Contract:

The bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through Acceptance Letter / Letter of Acceptance. The notification of award will constitute the formation of the contract.

11 The agreement as per enclosed format in G.C.C. will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including NIT and BOQ will be part of the documents. After acceptance of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents stated in NIT of the concerned work within time limit to be set in the letter of acceptance.


MD. SOHEL HASSAN
S.E & Regional Manager
Paschim Bardhaman Region, WBSEDCL

Dt: 28/05/25.

Memo No. RM/PBDN/e-Tender/402.

Copy to:

1. The Addl. C.E & Zonal Manager, Burdwan Zone, WBSEDCL
2. Addl. GM (HR&A) (Corp. Communication), Vidyut Bhawan, WBSEDCL
(For necessary web-portal Publication of WBSEDCL)
3. The Manager (F&A), Paschim Bardhaman Region, WBSEDCL
(He is requested to be present at the time of tender opening)
4. The Manager (HR&A), Paschim Bardhaman Region, WBSEDCL
(She is requested to be present at the time of tender opening)
5. Copy for Office Notice Board


S.E & Regional Manager
Paschim Bardhaman Region, WBSEDCL